

# 2024-2025 Camp Policies and Procedures

## Camp Hours:

Camp hours are from 9:00 a.m. to 3:00 p.m. Camp check in and drop off will begin at 7:30 a.m. until 9:00 a.m. Camp check out will be from 3:00 p.m. to 6:00 p.m. Earlier pickup times can be permitted unless prior field trips have been planned. To ensure quality experiences of all the participants, please be on time. An additional \$10 late pick-up fee will be charged for every 10 minutes after 6:00 p.m. Drop off and Pick up will be located at 2nd door down from the main entrance.

## Sign In/Sign Out:

For the security of your child, parents must sign in and sign out at the beginning and end of each camp day. Adults approved to pick up your child must be indicated on your child's Personal Camp Information Form. If, at any time, you need to add someone to your child's pick up list, please call 931-526-4960 and we will add them to your child's form.

## Siblings and Friends:

We understand many campers will have younger or older siblings/friends that may want to be in the same group for activities; however, we may not always be able to put siblings/friends into the same groups for activities/games depending on age and size of all campers present. To maintain quality instruction, camp staff to participant ratio is 1:16 or less. All campers are divided by age for camp activities.

## Snack and Lunch:

All campers must bring a lunch, drink and water bottle. A microwave is available. Morning snack will consist of one of the following scheduled items: Goldfish, Chex Mix, Vanilla Wafers, Fruit Snacks, Cheez-its, etc. along with a choice of lemonade or water. Additional snacks will be for sale in our treat box in the afternoons. Most items for sale are \$2 or less and envelopes are provided to keep track of your child's remaining balance. Please alert us of any allergies that may require special accommodation or if a special snack will be provided by the parents. If your child is attending camp on a day that a field trip is scheduled (ex: Pool Day: \*Summer Camp only\*) during lunch, please send a lunch that does not have to be heated, drink and water bottle.

## What to Wear, Medication and Child Illness:

Your child will need to wear shorts or pants that do not have zippers, hoods or belt loops. No skirts or skorts. Jeans/denim will not be permitted and shorts are best for the type of game play that occur during camp hours. If your child would like to bring a change of clothes with them to camp they may. One piece leotards with no skirts or tutu's are acceptable to wear. Failure to wear unacceptable clothing to camp will result in the child not being able to participate in gym activities until permitted clothing is provided. Victory Kidz Day Camp will not be able to administer medication of any kind to any child during camp. Do not send your child to camp if he/she is ill. Your child must be fever free or vomit free for 24 hours before returning to camp. Victory Sports Center will not be held responsible for lost or stolen items.

## Snow Day Camp:

Snow Day Camp will only be offered if Putnam County Schools are called off before 8 p.m. the previous day\*. Registration for this camp, if offered, can be made online. Spots are limited for each snow day camp. \*Weather permitting\*

## Camp Prices, Deposits, and Cancellations:

Victory Kidz Camp requires the first week to be paid in full. Additional weeks (if offered) require a \$25 deposit per week or day of camp/per child. The deposit will come off the remaining balance of the week of camp. Balances are due the Monday before camp begins. Victory Kids Camp Program will issue refunds minus the deposit if cancellation is made at least two weeks prior to the week of camp. Single day camps can be refunded by half only if cancellation is made 72 hours before camp date.

Please note: If cancellation is made after two weeks of the first day of camp or after 72 hours of single day camps, there will be no refunds. Victory Kids Camp reserves the right to cancel any camp week if enrollment minimum is not met. Transfers from one week to another will be based on availability and must be made within two weeks prior to the schedule camp date and upon arrival.

## For Further Camp Questions:

For additional information regarding camp prices and activities please call our office at 931-526-4960.